

SI Birthday Rental Agreement

• 1600 Community Drive Waconia, MN 55387 •
Phone: 952-442-0695 Fax: 952-442-0692
www.safariislandcommunitycenter.com



Contact Name: _____

Today's Date: _____

Address: _____

Phone: _____

City: _____ Zip: _____

Email: _____

Child's Name: _____

Child's Age: _____

Gender: _____

*Contact Alejandro Mendoza for any questions

Email: amendoza@waconia.org

Phone: 952-442-0691

Party Details:

Choose ONE of the following options:

PACKAGE PARTY

(Included 12 guests, \$6 per additional guests)

<input type="checkbox"/>	Safari Island Platinum Member	\$162 + tax
<input type="checkbox"/>	Safari Island Basic Member	\$180 + tax
<input type="checkbox"/>	Non-Member	\$220 + tax

OR

OWN PARTY

(Room capacity indicated below)

<input type="checkbox"/>	Small Room	\$40/hr + tax	25 people
<input type="checkbox"/>	Large Room	\$50/hr + tax	45 people
Admission Punch Card		<input type="checkbox"/> 10 visit/\$75	<input type="checkbox"/> 25 visit/\$150

Included with Party Package:

- We set up and clean up!
- Decorated room for an hour
- Admission for 12 guests
- 1 gallon of Fruit Punch
- Party favor bags
- SI towel for guest of honor
- Plates, Utensils, Napkins
- Balloons
- Invitations for guests
- *Party favor bags and decorations are based on age and gender

Included with Own Party:

- Room for specified length of time
- Tables
- Chairs

Date of Party: _____

Time in Room: _____

Estimated Attendance:

Time in Lion's Den: _____

Children: _____

Adults: _____

Time in the Pool: _____

REMINDERS

- A party package includes a 1 hour room rental. Additional time is available at room cost.
- Children 6 and under must have 1 adult over the age of 16 per 3 children in the pool and within close proximity at all times.
- Candles are not allowed
- If your party goes longer than time stated on form you will be charged for extra time.
- Reservations are not confirmed until you are contacted by Safari Island staff. If you have not heard back from staff after one week after submission, please contact Safari Island.

Safari Island Community Center Booking Procedures & Policies

PLEASE READ CAREFULLY

BOOKING PROCEDURE

- No one under the age of 18 is allowed to rent our rooms.
- Complete Rental Agreement form and make your payment in full.
- Mail in a check payment to: 1600 Community Drive, Waconia, MN 55387. Please make sure your requested rental time is available first.
- Email or fax your credit card info to amendoza@waconia.org or (Fax) 952-442-0692. Please make sure your requested rental time is available first.
- Complete your application and make a payment at the Safari Island Front Desk.
- Reservations may be taken over the phone with the Facility Coordinator with a credit card payment.
- All reservations should be made at least 1 week in advance.
- Rentals must be booked Monday-Friday 8-4:30. Rental forms turned in on evenings or weekends will be processed within the next 2-3 business days. The Facility Coordinator will contact you to confirm your rental and collect a payment.
- A credit card will be held on file in the event the party goes long and fees are applied. 0-15 minutes = \$15, 15-30 minutes = \$30.

SAFARI ISLAND/RINK MANAGEMENT HAS THE RIGHT TO REFUSE ANY RENTAL, ACTIVITY, SET UPS, FOOD, BEVERAGE CHOICES, ETC.

BOOKING POLICY

- No rooms will be held or booked until a payment is made in full and we have a signed rental contract.
- The rentals will be booked in the order that they are received and paid.
- You will be charged for your bookings regardless of your usage.
- **Effective January 1, 2017: Individuals and groups are not allowed to rent our space to make a profit. (e.g. charging participants or groups a fee). Individuals are not allowed to rent our space and instruct a class to an individual or group.**

CANCELLATION POLICY

- Prior to 7 days of the party: 50% Refund
- 7 days or less: No Refund
- **CHANGE FEE:** If you decide to change the date or type of your party, there will be a \$25.00 fee that you will need to pay and you will need to provide your request to the Facility Coordinator in writing.

IN THE EVENT OF AN EMERGENCY, SAFARI ISLAND/RINK MANAGEMENT RESERVES THE RIGHT TO CANCEL RENTALS. RENTAL FEES WILL BE RETURNED ACCORDINGLY.

I have read and understand the policies regarding the use of Safari Island/Rink Management and agree to comply therewith. I also understand Safari Island/Rink Management hereby waives all liability for loss, damage, injury, or illness incurred by users of the facility under this agreement. I further assure Safari Island/Rink Management that reimbursement will be made at the user's expense for any damage, breakage, or additional cleaning as a result of the usage described above.

Signature: _____

Date: _____

For Office Use

Party Favor Bags:

- # of girls 6 & under
- # of girls 7 & older
- # of boys 6 & under
- # of boys 7 & older

OSM/GSW

- Room: _____
- Cake: _____
- Gift Bags: _____
- Punch Card: _____

Rental Number: _____

Room: _____

Notes: